

INTERNATIONAL TRAVEL SCENARIO

The narrative below presents an international travel scenario that is represented by the completed travel voucher example (see Exhibit 70-I). An example of the completed "International Travel Per Diem and Lodging Reimbursement Work Sheet" is also provided (see Exhibit 70-J).

In January, the traveler left on a trip to various British universities to discuss methods of travel reimbursements. She left on January 7 in the third quarter of the day and arrived in London in the second quarter of January 8. She met with auditors from the University of London on the 9th and left for Oxford during the second quarter of January 10th. She remained in Oxford conducting auditing research with auditors from Oxford University until the 14th. Leaving in the second quarter of the day, she traveled to Cambridge to meet with auditors from Cambridge University. She remained in Cambridge until the 18th and left in the third quarter of the day to return to London. On the 19th and 20th, she spoke at a travel auditing conference at the University of London. The conference coordinators paid for her meals on the 19th. She left for the United States on the 21st during the second quarter of the day, arriving in Detroit at 3:40 p.m. and in Lansing at 6:10 p.m.