

MSU LIBRARIES PASSPORT OFFICE

- Why the Library?
- When did we open?
- Who do we serve?
- Are the fees the same as other Passport Facilities?



Hours

Walk-in Service:

- Walk-in Service is available Monday-Friday from 8:00am-Noon - no appointment necessary.

Service by Appointment:

- Hours available for appointments (may vary during University holidays and breaks):
- Monday-Friday: Noon-6:00pm
- Sunday: 2:00pm-6:00pm

Email us at: passport@lib.msu.edu asking to schedule an appointment.

NOTE: We are not able to schedule same day requests. Requests for Sunday Appointments must be confirmed by email by 3:30pm the Friday before.

Services Offered

New Applications-DS-11

- People who have never had a Passport.
- People who had a passport issued when they were under 16.
- People who have a Passport that has been expired more than 5 years.

Normal renewals cannot be handled by Passport Acceptance Agencies.

Passport Photos-Hollander Service Desk

Open until 1am Sunday-Thurs and many hours on weekend.



Libraries
MICHIGAN STATE UNIVERSITY

PASSPORT PHOTOS



MSU LIBRARIES OFFERS
PASSPORT PHOTO SERVICE
FOR A \$10.00 FEE.

AVAILABLE ANYTIME THE
SERVICE DESK IS OPEN.*

**Hours may vary during University breaks and holidays.*

Please visit our website for details: lib.msu.edu/passport/

Passport Office Located near Hollander Service Desk



2nd Floor West Wing-Main Library



FORMS

We have all
Passport
related forms
near the
Passport Office.

Forms may also be filled
out and printed from
travel.state.gov website.



Passport Questions

Passport forms and requirement questions are referred to:

<https://travel.state.gov/content/travel/en.html>

Questions related to hours and services at MSU Library Agency: <https://www.lib.msu.edu/passport/>

Email: passport@lib.msu.edu

