

TRAVERSING THE GLOBE

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by Debbie Gulliver, University Travel Manager

July 2006

Travel from India...

Indian Government policy change:

All e-ticketed passengers departing India must show a printed document confirming their departure flight from all airports in India. In most cases, itineraries cannot be obtained at airport ticket counters since most security checkpoints are located outside of the ticket counters with the following exceptions:

In Hyderabad (HYD) and Delhi (DEL), the airport ticket office is located outside the terminal. Travelers may obtain an itinerary copy from there.

In Mumbai (BOM), there is a KLM city ticket office. A customer could go to the city ticket office for assistance prior to departure.

According to the requirements, a boarding pass and passport will not be sufficient to pass through security.

Northwest Airlines...

Effective August 22, 2006:

Northwest Airlines is bringing back service from Lansing to Minneapolis. The improved flight times are departing Lansing at 7:20 AM arriving Minneapolis at 8:03 AM; departing Minneapolis at 6:52 PM arriving Lansing at 9:26 PM. The DC9 plane size has been increased to accommodate 125 passengers.

A Message...

from Voucher Processing:

As a reminder, travel to Capital City Airport originates and terminates at Michigan State University's East Lansing campus. Travelers taking a taxi to the Lansing airport are only permitted to claim \$25 taxi fare each way. When driving to Capital City Airport, travelers are permitted to claim a maximum of 10 miles each way for mileage reimbursement.

For further instruction, please review the Reimbursement Chart on the Travel Office Website under "Reimbursement Chart" or at <http://ctrl.msu.edu/mbp/ex70a.htm>.

Please direct any suggestions or comments to the University Travel Manager, Debbie Gulliver, at telephone (517) 355-0343, or email gullive5@ctrl.msu.edu or fax (517) 432-4656.

MSU is an affirmative-action, equal-opportunity employer.

\$100 Travel Credit Voucher

Giveaway...

Northwest Airlines is providing Michigan State University with a \$100 Travel Credit Voucher each month through the end of 2006. A drawing will be held at the end of each month for those who qualify.

Qualifications include the following:

1. You must be currently employed by Michigan State University.
2. Travel on Northwest Airlines in or out of Lansing's Capital City Airport.
3. Travel must start after June 1, and be completed by December 31, 2006.
4. A valid Northwest boarding pass showing you flew in or out of Lansing.

In addition, beginning July 1, 2006, any Michigan State University Business Travelers (employed by MSU) who register on Northwest Airlines' CorpNet Direct and purchase airline tickets via nwa.com (for MSU business travel only) will automatically be entered into the drawing. The eligibility month will be based upon the date of scheduled departure.

Travelers will be entered for each airline ticket that complies with these rules. Trips taken prior to July 1, 2006 are not eligible for inclusion.

To learn more about and register on CorpNet Direct, please visit <http://ctrl.msu.edu/travel/airlines.htm>. By registering with CorpNet Direct, MSU business travelers are able to take advantage of our Northwest Airlines discount for business travel.

Classic Taxi...

Rates are now available at...

<http://ctrl.msu.edu/travel/LimousineService.htm>. Their contact information is also at this web location. Classic Taxi is a brand new company in Lansing. If you have questions or comments regarding service by Classic Taxi, please let me know.