

Michigan State University

June 30, 2023

Corrective Action Plan

Finding Number: 2023-001

Condition: The University did not report the status changes of certain students to the NSLDS in an accurate and timely manner during the fiscal year.

Planned Corrective Action: The University is submitting the data to NSLDS via the Clearinghouse in the required timeline. Certain status changes took place after the standard reporting cycle and were not picked up in this process. New processes have been established to identify and report these status changes to NSLDS that take place after the standard reporting cycle.

Contact person responsible for corrective action: Becky Keogh, Senior Associate Registrar

Anticipated Completion Date: 05/10/2024



**OFFICE OF THE
CONTROLLER**

**Office of Financial
Reporting**

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Michigan State University

June 30, 2023

Corrective Action Plan

Finding Number: 2023-002

Condition: The University used inaccurate or incomplete data in the return of Title IV calculations.

Planned Corrective Action: The failure to return funds in a timely fashion is primarily a result of university withdrawal policy not aligning with the timelines required by the regulations. To that end, the university is revising its policies and procedures, specifically as they relate to “medical withdrawals” and for programs where attendance is required.

As of June 2023, the University now has reports that identify all the affected students in a timely fashion. Additional resources have been allocated to assure that there is consistency and timeliness in the review of enrollment data specifically as it relates to determining attendance in dropped courses, and students who rescind their intent to withdraw, or enroll in or attend subsequent modules.



Contact person responsible for corrective action: Steve Shablin - University Registrar, Matthew Lyth - Financial Aid Officer

Anticipated Completion Date: 05/10/2024

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June 30, 2023

Corrective Action Plan

Finding Number: 2023-003

Condition: The notifications related to the direct loan borrowers did not include information on the right to cancel or instructions on how to cancel the loans.

Planned Corrective Action: Missing notifications to students was a result of a coding error in the automated process that was resolved on September 5, 2023. Notifications to parents didn't begin until the Summer 2023, with an automated procedure being implemented in the Fall 2023 semester.

Contact person responsible for corrective action: Kent McGowan, Assistant Director, Office of Financial Aid

Anticipated Completion Date: 01/01/2024



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