

STUDENT ACCOUNT SERVICES



Student's Bill at a Glance

What you will and will not find on a student's bill

On the bill

- Tuition and fees
- Housing and Meal plan charges
- Miscellaneous charges, for example:
 - Spartan Cash, MSU print charges
- Financial aid credits

Not on the bill

- Books
- Athletic tickets
- Wharton Center Tickets



IMPORTANT BILLING NOTES

- Bills are available electronically 24/7 online in the student information system
<https://student.msu.edu>
- Bills are static. They do not change.
- New activity can be viewed in the Activity Details tab



HOW CAN OTHERS GET ACCESS TO VIEW THE BILL?

- Students can authorize other individuals (parents, etc) as guests to view the bill and pay the bill.
- This is done in SIS (student.msu.edu) under
My Profile/share my info Electronically
- Once a student has granted guest access to someone, they will receive an email from SIS@MSU.EDU with further instructions to activate the guest access.



PAYMENT OPTIONS



- **Electronic payment can be made from a U.S. checking or savings account**
- **Visa, MasterCard, Discover, American Express (online only)
(a convenience fee of 2.75% will be charged)**
- **Check or money order (When mailing, please include payment coupon located at top of billing statement). Please be sure to include the student ID number on the check.**

529 PLAN PAYMENTS

- **529 plans – two options exist:**
 1. **Most payments from 529 plans can now be made online through the SIS portal. There is a \$10 service fee.**
 2. **Your 529 savings plan provider can mail a payment directly to MSU or to you.**
- **Please contact your plan provider for details.**



MORE PAYMENT OPTIONS

- MET (Michigan Education Trust) – Contact the MET office in Lansing to be sure they know you are attending MSU
(800-MET-4-KID)
- **International Payments:**
MSU has partnered with Flywire to ease the wire transfer process and save on wire transfer fees and exchange rates. Follow the instructions in the online portal under *Make a Payment*.



PAYMENT PLAN OPTION

- The payment plan allows you to pay for the semester in multiple payments
 - Fall semester – 4 payments
 - Spring and summer semesters – 3 payments
- There is a \$40 non-refundable payment plan fee, due with the initial payment.



EXCESS FUNDS ON ACCOUNT?

- Refunds will be issued!
 - ✓ Beginning the week before classes
 - ✓ Direct deposit refund or a check is mailed
- Student will receive an email notification when the refund has been processed



WHY CHOOSE DIRECT DEPOSIT?

Checks can be delayed or lost, and a stop payment will cost the student \$25.00 and will take 10 business days

1. Fast, safe and secure
2. Refund can be deposited into any U.S. checking or savings account
3. Easy to sign up!

WANT AN ESTIMATE OF TUITION?

Tuition is charged on a per credit hour basis up to 11 credits.

For 12 – 18 credits, there is a flat rate tuition charge. Over 18 credits there is an additional per credit charge

Visit the Controllers website, Student Accounts

<http://ctrl.msu.edu/COStudentAccounts/>

2: Make Selections

1: Your Residency:	In-state
2: Your Level:	Freshman
3: College:	Residential College in Arts and Hur
4: Major:	Not Applicable
5: Credits:	1
6: Housing:	Single Room With Gold

3: Click Calculate

Calculate

Follow Up Items:

- Authorize parents/others as a guest
- Enroll in direct deposit
- 529 Plans – Contact plan provider EARLY to allow processing time

When You Receive Email Notice of a New Bill:

- Review the billing statement
- Pay bill by the due date



MICHIGAN STATE

**THANK YOU AND WE
LOOK FORWARD TO
SERVING OUR NEW
SPARTANS**

